

# International Leadership Team – Position Description

## **Description:**

In conjunction with the International Student Services First Year Experience, the International Leadership Team (ILT) will be comprised of a group of returning students who have been selected, trained and paired up with small groups of incoming first year international students. Since all incoming First Year students will be put into small groups during the “YOU at KU” International Student Orientation, these groups will be retained and used as the framework for this program. ILT Leaders will be trained before orientation begins. At the conclusion of orientation, the ILT leader(s) will emerge as the group leader(s) and will engage their assigned group members, both individually and as a group, to bring them to activities, gather them for group discussions or social meetings, and communicate with them as prescribed by the structure of this program. Assuming that there will be 8 Orientation Groups, it is proposed to select up to 16 ILT Leaders in order to have one or two ILT leaders assigned to each of the 8 student groups.

**Application Deadline:** Friday, May 19, 2017

## **Responsibilities:**

Please note that responsibilities may be changed, removed, or added as needed, and that the ISS Programming and First Year Experience Coordinator will attempt to clearly communicate any and all changes to all ILT Leaders.

Prior to Orientation (Approximately July 31, 2017):

- Participate in all required training sessions

During Orientation (Approximately August 1-8 for Grad Orientation **OR** 8-16 for Undergrad Orientation):

- Participate in all required training sessions
- Attend every group meeting with your orientation group
- Attend Welcome and Introduction session on (date time location TBA)
- Attend and engage group members during orientation game/activity nights

During Hawk Week (Approximately):

- Invite and escort all members of your group to the Global Partners International Hawk Hangout on Monday, August 21, from 5-7:00 p.m.
- Schedule, announce and facilitate an additional group meeting

Every Month from August 2017 until December 2017:

- Attend all ILT meetings with ISS Programming and FYE Coordinator on the following dates: Mondays at 5:00, August 28, September 11, September 25, October 9, October 23, November 6, November 20, December 4.

- Every month, ILT Leaders will make several efforts to contact and connect with their entire group, including bringing them to events and gathering them for additional group meetings
  - Event Examples: Get together for coffee and conversation, Visit the Lawrence Public Library together, Attend an International Student Association meeting or event
- Every month, ILT Leaders will make at least one attempt to individually contact and connect with each member of their group, including sending emails and/or social media messages.
- During the semester – Every ILT leader will be grouped with several other ILT leaders to plan and implement one social/experiential event. All FY international students will be invited to attend, but attendance may be limited depending on the event. ILT Leader groups will work with ISS Programming & First Year Experience Coordinator to plan each event.

**Required Qualifications:**

- Must be actively enrolled as student at KU
- Must have completed one full semester of study at KU
- Must retain a cumulative GPA of 2.5 or above
- Must have at least one semester of college level participation in campus/community organizations, activities, and/or programs
- Must have strong interpersonal skills
- Must have ability to effectively organize time and tasks

**Duration of Appointment:**

The ILT Leadership role will begin on July 31, 2017 and end on December 15, 2017. Please understand that this position requires commitment to the program through the entire duration of that period, including:

- Meeting or connecting with your group or individual group members several times each month
- Meeting with other ILT members and ISS Programming & FYE Coordinator every two weeks
- Committing to this opportunity from July 31– December 19, 2017

**Benefits:**

- This is a volunteer position that provides outstanding leadership and development experience
- Detailed training and opportunities to grow
- Opportunity to connect with other students, student leaders, and university staff members
- Formal recognition from the International Student Services office at the University of Kansas
- Receive significant credit toward KU Certifications in Engaged Learning programs:
  - Global Awareness Program
  - Leadership Studies
  - Service Learning