F-1 OPTIONAL PRACTICAL TRAINING
ACADEMIC ADVISOR RECOMMENDATION FORM

OPTIONAL PRACTICAL TRAINING is a type of temporary employment authorization available to international students in F-1 status that provides them an opportunity to gain practical experience in their field of study.

This ISS form must be FULLY completed before ISS can process the recommendation in SEVIS.

SECTION A: To be completed by Student

Name as in Passport: ________________________________ (Surname/Family name) ________________________________ (Given name)

Other Info:

KUID (7 digit) ________________________________ Phone Number ________________________________ Non-KU Email ________________________________

Have you had Practical Training before? Curricular Practical Training (CPT)? □ Yes □ No Optional Practical Training (OPT)? □ Yes □ No

Dates You Want OPT: ________________________________ to ________________________________

• If graduating, choose any start date after graduation but before 7/30 for spring graduates; 9/30 for summer graduates and 2/29 or 3/1 for fall graduates, as appropriate and end 12 months later.
• Once submitted to USCIS, dates are not changeable; consult with ISS if you have concerns over what dates to pick.

Requesting: □ Post-Completion (full time only) □ Pre-Completion Part-Time (≤ 20 hours/week) □ Pre-Completion Full-Time (>20 hours/week)

Student Signature: ________________________________ Date: ________________________________

SECTION B: Verification to be completed by Academic Advisor

Student’s Degree Level: ________________________________ Major: ________________________________

Option 1: Coursework Only Student (ex. Bachelors, MBA)

Term all degree requirements anticipated to be completed

☑ Fall 20___ (12/31) ☐ Spring 20___(5/31) ☐ Summer 20___(8/1)

Option 2: Thesis/Dissertation or Equivalent Student (ex. PhD, Masters with thesis or final project)

Anticipated completion of dissertation, thesis, final project or equivalent

☑ Fall 20___ (12/31) ☐ Spring 20___(5/31) ☐ Summer 20___(8/1)

OR before enrollment is required for the current term (date varies):

☑ Within first 2 weeks of spring 20__ ☐ Within first 2 weeks of fall 20__ ☐ Within first week of summer 20__

When did (or will) student complete all required course work excluding thesis/dissertation/equivalent?

☑ Fall 20___ (12/31) ☐ Spring 20___(5/31) ☐ Summer 20___(8/1)

I verify the above (section B) to be true and correct.

Academic Advisor Signature: ________________________________ Date: ________________________________

Name (printed): ________________________________ Phone: ________________________________

E-mail: ________________________________ Department: ________________________________

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